

Appointments (Investigating and Disciplinary) Sub- Committee Agenda



To: Councillor Joy Prince (Chair)
Councillor Lynne Hale (Vice-Chair)
Councillor Hamida Ali

A meeting of the **Appointments (Investigating and Disciplinary) Sub-Committee** which you are hereby invited to attend, will be held **Thursday, 28 April 2022 at 3.00 pm. Room 1.01 and 1.02 - Bernard Weatherill House, Mint Walk, Croydon CR0 1EA.**

PLEASE NOTE THAT THE VAST MAJORITY OF THIS MEETING WILL BE CONSIDERED IN PRIVATE SESSION.

Andrew Hunkin
Interim Monitoring Officer
London Borough of Croydon
Bernard Weatherill House
8 Mint Walk, Croydon CR0 1EA

Stephen Rowan
Head of Democratic Services and
Scrutiny
www.croydon.gov.uk/meetings

AGENDA

1. **Apologies for Absence**

To receive any apologies for absence from members of the Committee.

2. **Disclosure of Interest**

Members and co-opted Members of the Council are reminded that, in accordance with the Council's Code of Conduct and the statutory provisions of the Localism Act, they are required to consider **in advance of each meeting** whether they have a disclosable pecuniary interest (DPI), an other registrable interest (ORI) or a non-registrable interest (NRI) in relation to any matter on the agenda. If advice is needed, Members should contact the Monitoring Officer **in good time before the meeting**.

If any Member or co-opted Member of the Council identifies a DPI or ORI which they have not already registered on the Council's register of interests or which requires updating, they should complete the disclosure form which can be obtained from Democratic Services at any time, copies of which will be available at the meeting for return to the Monitoring Officer.

Members and co-opted Members are required to disclose any DPIs and ORIs at the meeting.

- Where the matter relates to a DPI they may not participate in any discussion or vote on the matter and must not stay in the meeting unless granted a dispensation.
- Where the matter relates to an ORI they may not vote on the matter unless granted a dispensation.
- Where a Member or co-opted Member has an NRI which directly relates to their financial interest or wellbeing, or that of a relative or close associate, they must disclose the interest at the meeting, may not take part in any discussion or vote on the matter and must not stay in the meeting unless granted a dispensation. Where a matter affects the NRI of a Member or co-opted Member, section 9 of Appendix B of the Code of Conduct sets out the test which must be applied by the Member to decide whether disclosure is required.

The Chair will invite Members to make their disclosure orally at the commencement of Agenda item 2, to be recorded in the minutes.

3. **Minutes of Previous Meetings (Pages 5 - 8)**

To approve the minutes of the meeting held on 30 April 2021 and

reconvened on 5 May 2021 and 21 May 2021 and the meeting held on 28 June 2021.

4. Urgent Business (if any)

To receive notice from the Chair of any business not on the Agenda which should, in the opinion of the Chair, by reason of special circumstances, be considered as a matter of urgency.

5. Exclusion of the Press and Public

The following motion is to be moved and seconded where it is proposed to exclude the press and public from the remainder of a meeting:

“That, under Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information falling within those paragraphs indicated in Part 1 of Schedule 12A of the Local Government Act 1972, as amended.”

PART B

6. Confidential Minutes of Previous Meetings (Pages 9 - 52)

To approve the confidential minutes of the meeting held on 30 April 2021 and reconvened on 5 May 2021 and 21 May 2021 and the meeting held on 28 June 2021.

7. Investigation into Allegations of Misconduct - updated Terms of Reference

To consider the report of the Chief People Officer.

To follow

8. Investigation into Allegations of Misconduct - Progress Update

To consider the report of the Chief People Officer.

To follow

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Public Document Pack Agenda Item 3

Appointments (Investigating and Disciplinary) Sub-Committee

Meeting of held on Friday, 30 April 2021 at 10.00 am

This meeting was held in Bernard Weatherill House with some non-Members of the Sub-Committee attending some parts of the meeting remotely.

MINUTES

Present: Councillor Muhammad Ali, Lynne Hale and Joy Prince

Also Present: Asmat Hussain, Interim Executive Director of Resources and Deputy Monitoring Officer
Sally Robertson QC, Counsel to the Sub-Committee
Kira Maybin, Executive Support Officer
Stephen Rowan, Head of Democratic Services & Scrutiny

PART A

1 **Election of Chair**

It was moved by Councillor M Ali and seconded by Councillor Hale and

RESOLVED:

That Councillor Prince be elected Chair of the Sub-Committee.

2 **Appointment of Vice-Chair**

It was moved by the Chair and seconded by Councillor M Ali and

RESOLVED:

That Councillor Hale be appointed Vice-Chair of the Sub-Committee.

3 **Apologies for Absence**

There were no apologies for absence.

4 **Disclosure of Interest**

There were no disclosures of interest.

5 **Urgent Business (if any)**

There were no items of urgent business.

6 **Investigation and Disciplinary Procedure**

The Sub-Committee considered the report of the Interim Chief Executive and noted that the primary purpose of the meeting was to decide whether a disciplinary investigation should be commissioned in relation to allegations which have been made against employee/s of the Council, consideration of which would take place in the Part B section of the meeting.

7

Exclusion of the Press and Public

The following motion was moved by Councillor Hale and Seconded by Councillor M Ali and

RESOLVED:

That, under Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information falling within paragraphs 1 and 2 of Part 1 of Schedule 12A of the Local Government Act 1972, as amended.

8

Investigation and Disciplinary Procedure

Please note a Part B minute has been created for this item.

The meeting ended at 2.30 pm on 21 May 2021

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Appointments (Investigating and Disciplinary) Sub-Committee

Meeting of held on Monday, 28 June 2021 at 5.00 pm in Room 1.01 and 1.02 - Bernard Weatherill House, Mint Walk, Croydon CR0 1EA

MINUTES

Present: Councillor Muhammad Ali, Lynne Hale and Joy Prince

Also Present: Katherine Kerswell, Interim Chief Executive
Asmat Hussain, Interim Executive Director of Resources & Deputy Monitoring Officer
Sally Robertson QC, Counsel to the Sub-Committee
Stephen Rowan, Head of Democratic Services & Scrutiny

PART A

1 **Election of Chair**

In the absence of the Chair, Councillor Prince, it was moved by Councillor Muhammad Ali and seconded by Councillor Hale and

RESOLVED:

That Councillor Hamida Ali be elected Chair of this meeting of the Sub-Committee.

2 **Apologies for Absence**

Apologies for absence had been received from Councillor Prince.

3 **Disclosure of Interest**

Members confirmed that their disclosures of interests were up to date.

4 **Urgent Business (if any)**

There were no items of urgent business.

5 **Exclusion of the Press and Public**

The following motion was proposed by Councillor Ali, seconded by Councillor Hale and agreed by the Sub-Committee to exclude the press and public for the remainder of the meeting.

“That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information falling within paragraphs 1 and 2 as indicated in Part 1 of Schedule 12A of the Local Government Act 1972, as amended”.

6 **Investigation into Allegations of Misconduct - Terms of Reference**

Please note that a Part B minute has been produced for this item.

7 **Appointment of an Independent Investigator**

Please note that a Part B minute has been produced for this item.

The meeting ended at 5.26 pm

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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